**Fellowship Description**

This information will be made available to all fellowship applicants. Please type or paste responses directly into boxes below. Boxes will expand to fit.

<table>
<thead>
<tr>
<th>Organization Name:</th>
<th>City of Colorado Springs Parks, Recreation and Cultural Services</th>
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<tbody>
<tr>
<td>Location (City/State):</td>
<td>Colorado Springs, CO</td>
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- [ ] Yearlong Fellowship (June 2015-May 2016)
- [x] Summer Fellowship (June-August 2015)

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**About the Fellowship**

**Title of PIFP Fellow:** Fellow

**Primary Responsibilities of PIFP Fellow:**

A summer fellow assigned to the PR&CS Department will work directly with staff on projects across the department that range from work in the field to administrative support and direct service to strategic planning. Duties include, but are not limited to quantitative assessment and evaluation, strategic plan support, GIS mapping and community surveying. An emphasis of this position will be to support efforts to increase walking and biking within Colorado Springs, as the position is being funded through the Kaiser Permanente Walk and Wheel grant. Opportunities may include design and planning of trail infrastructure; data collection related to user types, modes, and demographics; coordination of health and recreation programing to increase the effectiveness of existing Parks efforts; and public outreach to support current and future projects.

**How Fellow Will Contribute to Capacity-Building/Systemic Change:**

In supporting the department staff to develop and implement initiatives that serve its mission, the contributions of the summer fellow will make it possible to engage in efforts that otherwise would remain conceptual were such an individual unavailable. In doing so, concepts will become action items which, if effective in design, should manifest in both capacity building and sustainable, systemic change. This was certainly
the case of the summer fellow assigned in this role during Summer 2014.

Training & Networking Opportunities for Fellow:
Due to their close involvement and daily interaction with a variety of professional staff, fellows will have ample opportunity to receive direct exposure and training in several pertinent to the field of Parks and Recreation. Such areas may include community and recreation center management, GIS mapping, public process, forestry, park design and maintenance and strategic planning. Working in the public sector, fellows will have direct interaction with a wide variety of the community, including residents, partnering agencies, mid and upper level management and elected officials. The opportunity to attend staff, advisory, public and meetings with collaborative partners, as well as City Council sessions will also be made available.

Supervision of PIFP Fellow:
In addition to a direct supervisor that will serve as a singular point of contact for both the fellow and the college, each fellow will receive support from staff involved at the location of each respective project.

Qualifications Sought in Fellow:

**Required:**
- Strong communication skills: verbal, written, multimedia (social media, Microsoft platforms)
- Ability to understand direction and work with limited direct supervision
- Capacity to incorporate liberal arts education with tasks that support a framework of sustainability, innovation, design, planning, and GIS related research and data collection
- Ability to work a varied schedule, to periodically include evenings and weekends

**Preferred:**
- One or more years of experience in Parks and Recreation or related field
- Background, experience, or strong interest in planning and urban/landscape architecture/transportation design

**Beneficial:**
- Ability to lift 20 or more lbs
- Ability to walk continuously for 30 minutes or more

Skills/Experience Sought in Fellow:

- Activism
- Advocacy
- Campaigning
- Children’s issues
- Finance/business
- Fundraising/development
- Government
- Healthcare/health sciences
- Politics
- PR/communications
- Public speaking
- Qualitative research
Civil rights/social justice
Coalition work
Community/political organizing
Criminal justice
Customer service
Data analysis
Disabilities issues
Diversity issues
Domestic violence issues
Economics
Editing
Education
Environmental issues
Event Planning
Film

Human services
Journalism/publications (print/online)
Law
Legislative process
LGBTQ issues
Lobbying
Marketing/sales
Performing/fine arts
Policy:
  Education
  Environmental
  Fiscal
  Environmental
  Legislative
  Other: ________________

Quantitative research
Reproductive rights/freedom
Social science research/methodology
Statistical analysis
TV/radio
Volunteer management

Other: GIS core competency
Other: ________________

Other: ________________

Technology Skills Required:
  Excel
  Power Point
  Publisher
  Other: ________________

  Graphic design
  Database management
  Constant Contact
  Video/film production
  Website design

Certifications Required:
  WFA
  WFR
  First Aid
  CPR
  Other: ________________

Language Skills Required:
  Spanish
  Other: ________________

About the Organization

Organization’s Website:  www.coloradosprings.gov

Organization’s Mission and Goals (primary activities & projects):

Community centers (3): Colorado Community Center Collaborative (CCCC) that promotes health equity by supporting positive youth development, builds community capacity for multi-sector work with underserved populations and evaluates center programs with quantitative and qualitative data.

Design and Development Division: The Design & Development Division (D&D) works to develop plans and designs for parks, trails, and recreational amenities across the City’s park system. The D&D group relies on strong partnership and coordination with outside groups and consultants, strategic planning to maximize resources, and input from quantitative and qualitative data sources to ensure that projects effectively meet the social, recreational, and environmental needs of our community.

Cultural Services: The Cultural Services Division serves as a trustee for the City’s cultural and artistic resources. Cultural Services manages the Pioneers Museum, Rockledge Ranch Historic Site, City Auditorium, Garden of the Gods Visitor Center, and Starsmore Discovery and Interpretive Center. Through these sites, Cultural Services
seeks to increase awareness and promote understanding of our city’s cultural heritage.

Parks, Trails and Open Space: With 200 miles of trails, 15,000 acres of parkland, and 150 city parks, the Parks, Trails and Open Space group works as stewards of our park resources. Effective management of built and natural resources ensures that our Park system will continue to contribute to the quality of life in Colorado Springs.

Recreation Services: Recreation Services seeks to enhance quality of life in our community by implementing diverse programing and services and by providing a broad spectrum of public facilities. From golf course to youth sports programs, cemeteries to ice skating rinks, the Recreation Services Department manages a diverse array of resources that help make the city fun, livable, and inclusive for all of our residents.

| Number of Staff:     | 147.75 |

Organization’s Non-Discrimination Policy Statement:
The City of Colorado Springs is an Equal Opportunity/Affirmative Action employer. The City of Colorado Springs will not tolerate unlawful discrimination against any employee because of race, color, national origin or ancestry, gender, age, religious convictions, disability, sexual orientation, genetic information, spousal or civil union status.

Is there anything else a fellow should know about the organization?
With myriad opportunities available, a more defined role of the placed individual will be established once the fellowship transpires. Taken into account will be the most current needs of the department and larger organization and the knowledge, experience and interests of the fellow. During the inaugural fellowship this past summer, this philosophy allowed for timely projects, including development of a trail counter website and creation of GIS maps to immediately be brought forth to the citizens.