Fellowship Description
This information will be made available to all fellowship applicants. Please type or paste responses directly into boxes below. Boxes will expand to fit.

**Organization Name:** Colorado Consumer Health Initiative
**Location (City/State):** Denver, CO

- [X] Yearlong Fellowship (June 2015-May 2016)
- [ ] Summer Fellowship (June-August 2015)

### About the Fellowship

**Title of PIFP Fellow:** Health Policy Fellowship

**Primary Responsibilities of PIFP Fellow:**

Most work will be conducted at the CCHI offices, although there is considerable local Denver travel for meetings, as well as the possibility for limited statewide or national travel. The core activities anticipated for the Health Policy Fellow are listed below. As new grant and other opportunities become available, the responsibilities may shift.

**Public Policy**
- Attend legislative hearings
- Monitor research, analyze and advocate for bills introduced during legislative session
- Inform members on Colorado health policy and legislative updates
- Prepare Legislative Scorecard
- Professionally represent CCHI at stakeholder meetings with the Division of Insurance, Connect for Health Colorado, etc.
- Monitor and comment on trends in health insurance rates
- Conduct research and analysis on various health policy related issues in Colorado and communicate findings in formats including memos, fact sheets, or literature reviews
- Update website blog with new policy content
- Write for bi-weekly newsletter
- Present research, findings, educational information to community organizations
- Provide information for reporters on health issues
- Prepare agenda, write minutes and disseminate materials for Policy Committee meetings
- Create infographics

**Operations/Nonprofit Management**
- Support program staff in writing at least one grant proposal and/or program report
• Support the planning of the annual Consumers Voices for Coverage (CVC) conference

How Fellow Will Contribute to Capacity-Building/Systemic Change:

The Health Policy Fellow will support CCHI’s core public policy and advocacy work. The Health Policy Fellow will increase CCHI’s capacity for policy research, advocacy and coalition work. As CCHI engages with consumers, our partners and members, with state agencies or at the legislature, we frequently encounter issues that require additional attention and research. The fellow will help create add capacity for additional research and analysis that will allow CCHI to explore certain issues with more depth, or to take on new issues that we did not previously have the opportunity to explore. Through writing blog posts and the bi-weekly newsletter, the Health Policy Fellow is instrumental in helping CCHI stay connected to its members, partners and online followers. The fellow also helps us to expand our reach at the capitol by helping monitor legislation and attend and report on committee hearings.

Training & Networking Opportunities for Fellow:

CCHI is a flexible work environment that provides the opportunity for fellows to be somewhat self-directed in the creation of their fellowship opportunity. We provide a great deal of opportunity for PIFP fellows to attend community and coalition meetings, conferences and training webinars, particularly in the first several months, so that they can gain experience with the health policy and advocacy community and give them ideas to help structure their remaining fellowship time. They are also provided the flexibility to attend meetings and conferences that fall within their specific areas of interest, to the extent feasible. Fellows are regularly included in strategy meetings, agenda setting and organizational development. They are able to shadow staff and are coached by staff on substantive issue areas and processes.

The fellow will have the opportunity to participate in a range of health care stakeholder meetings including Division of Insurance Consumer Insurance Council, Health Advocate Alliance, All Kids Covered Coalition, Center for Improving Value in Health Care, Health Facility Acquired Infection Advisory Council, Health Care Communicators, Civic Engagement Roundtable, etc. The fellow will also be able to interact with national consumer health advocacy organizations via regular conference calls, webinars, and briefings. Our primary national allies include: Families USA, Community Catalyst, Center on Budget Policy Priorities, National Women’s Law Center, Small Business Majority, and Center for American Progress.

CCHI engages in extensive legislative and regulatory work, which will introduce the fellow to a broad spectrum of policymakers, including the governor’s office, state legislators, and department heads.

Lastly, CCHI is part of a national network of state-based consumer health advocates; the fellow will have an opportunity to connect with our peer organizations in other states and understand how different political, policy, and economic environments influence advocacy.

Supervision of PIFP Fellow:

The Health Policy Fellow is supervised directly the Policy Director and secondarily by the Executive Director.

Qualifications Sought in Fellow:

Required:
• Comfortable working in a small office and closely with others as part of a team
• Interest in health care policy and related issues
• Exceptional level of initiative and ability to work independently
• Excellent communication skills, including an ability to consolidate large amounts of information into a concise, user-friendly written and graphic format.
• Good research, writing and analysis skills
Preferred:
• Successful experience in community organizing, campaign planning, and civic engagement a plus
• Ability to work with people in need and direct them to appropriate resources
• Comfortable with public speaking
• Excellent problem solving skills - willing to tackle challenging projects

Beneficial:
• Adaptable and flexible
• Manages multiple priorities well in a time-sensitive manner

Skills/Experience Sought in Fellow:

- [ ] Activism
- [x] Advocacy
- [ ] Campaigning
- [ ] Children’s issues
- [ ] Civil rights/social justice
- [ ] Coalition work
- [ ] Community/political organizing
- [ ] Criminal justice
- [ ] Customer service
- [ ] Data analysis
- [ ] Disabilities issues
- [ ] Diversity issues
- [ ] Domestic violence issues
- [ ] Economics
- [ ] Editing
- [ ] Education
- [ ] Environmental issues
- [ ] Event Planning
- [ ] Film
- [ ] Finance/business
- [x] Government
- [x] Healthcare/health sciences
- [ ] Human services
- [ ] Journalism/publications (print/online)
- [ ] Law
- [ ] Legislative process
- [x] LGBTQ issues
- [ ] Lobbying
- [ ] Marketing/sales
- [ ] Performing/fine arts
- [ ] Education
- [ ] Environmental
- [ ] Fiscal
- [ ] Environmental
- [ ] Legislative
- [ ] Other: health
- [ ] Politics
- [x] PR/communications
- [ ] Public speaking
- [x] Qualitative research
- [x] Quantitative research
- [ ] Reproductive rights/freedom
- [ ] Social science research/methodology
- [ ] Statistical analysis
- [ ] TV/radio
- [ ] Volunteer management

- [ ] Other: __________________________
- [ ] Other: __________________________
- [ ] Other: __________________________

Technology Skills Required:
- [x] Excel
- [x] Power Point
- [ ] Publisher
- [ ] Other: __________________________
- [ ] Graphic design
- [ ] Database management
- [ ] Constant Contact
- [x] Social media
- [ ] Video/film production
- [ ] Website design

Certifications Required:
- [ ] WFA
- [ ] WFR
- [ ] First Aid
- [ ] CPR
- [ ] Other: __________________________

Language Skills Required:
- [ ] Spanish
- [ ] Other: __________________________

About the Organization

Organization’s Website: www.cohealthinitiative.org
Organization’s Mission and Goals (primary activities & projects):

CCHI’s vision is that all Coloradans have equitable access to affordable, quality health care. Our mission is to advance the consumer voice to drive health care change through policy, advocacy, and community engagement.

Our strategic goals are:

- Reduce the number of uninsured in Colorado.
- Improve the value of health care and health insurance in Colorado.
- Increase transparency and accountability in the health care system and the opportunity for direct consumer engagement in health care systems change.
- Improve the public perception of health care in Colorado.

CCHI represents the consumer as an equal stakeholder to inform the policymaking process from issue identification and policy formation to implementation and evaluation. We focus our work in three main categories:

- Private insurance market reforms towards a more equitable, transparent, and accountable market.
- State and federal health reform implementation to ensure the best possible system for consumers to access and retain coverage.
- Advancing quality and value in health care through payment and delivery systems changes.

Examples of our work includes: engaging with the Division of Insurance to ensure transparency and justification in setting of new health insurance premiums each year; monitoring and engaging with hospitals and the Colorado Hospital Association on the administration of the Hospital Payment Assistance Program; running campaigns like Got Insurance?; launching a website on health insurance literacy; and working with advocacy organizations, civic organizations and Assistance Sites to support outreach and enrollment in health insurance.

Number of Staff: 11 total staff (inclusive of 2 PIFPs)

Organization’s Non-Discrimination Policy Statement:

The Colorado Consumer Health Initiative is dedicated to the principles of equal employment in any term, condition or privilege of employment. CCHI does not discriminate on the basis of race, disability, color, creed, religion, sex, sexual orientation, marital status, gender expression, age, national origin, ancestry, citizenship, veteran status, or any other protected classification in hiring, promoting, demoting, training, benefits, transfers, layoffs, terminations, recommendations, rates of pay or other terms and conditions of employment. Opportunity is provided to all employees and applicants based on qualifications and job requirements. These activities include, but are not limited to, hiring and firing of staff, selection of volunteers, selection of vendors, and provision of services.

Is there anything else a fellow should know about the organization?