Welcome to Colorado College!

Audio Visual Services endeavors to enhance your conference by making available and helping with any technological resources you may be using during your stay (projectors, sound systems, media players, wireless microphones, TVs, etc.). Special requests will be accommodated using outside resources when necessary.

Many meeting spaces already have equipment installed in them. If your conference utilizes the equipment in the rooms, charges similar to those listed on the next two pages will be assessed.

Audio-visual services are available during our regular business hours 8:30 AM to 5:00 PM for help. We are located in Armstrong Hall Room 19.

We look forward to seeing you on campus this summer!

Don Herbst
Audio-Visual: Lead AV Events Technician
(719) 389-6382
## Audio Visual Services Rate Sheet

### Installed Sound Systems

Cornerstone Arts Center

<table>
<thead>
<tr>
<th>Location</th>
<th>Rate</th>
<th>Tech Requirement</th>
</tr>
</thead>
<tbody>
<tr>
<td>South Theatre</td>
<td>$225/Day</td>
<td>*Tech Required</td>
</tr>
<tr>
<td>Main Space</td>
<td>$75/Day</td>
<td>*Tech may be Required</td>
</tr>
<tr>
<td>Armstrong Theatre</td>
<td>$175/Day</td>
<td>*Tech Required</td>
</tr>
<tr>
<td>Packard Hall</td>
<td>$175/Day</td>
<td>*Tech Required</td>
</tr>
<tr>
<td>Shove Chapel</td>
<td>$150/Day</td>
<td>*Tech Required</td>
</tr>
<tr>
<td>Bemis Great Hall</td>
<td>$75/Day</td>
<td></td>
</tr>
<tr>
<td>Gaylord Hall</td>
<td>$50/Day</td>
<td></td>
</tr>
<tr>
<td>Gates Common Room</td>
<td>$50/Day</td>
<td></td>
</tr>
<tr>
<td>Loomis Lounge</td>
<td>$50/Day</td>
<td></td>
</tr>
<tr>
<td>McHugh Commons</td>
<td>$50/Day</td>
<td></td>
</tr>
<tr>
<td>Slocum Commons</td>
<td>$50/Day</td>
<td></td>
</tr>
<tr>
<td>Kresge Auditorium (Tutt Science 122)</td>
<td>$50/Day</td>
<td></td>
</tr>
</tbody>
</table>

### Sound

- Powered Speaker w/ Microphone: $25/Day
- Battery Operated Powered Speaker System: $40/Day
- 12 Channel Mixer: $20/Day
- Large Mixer, Amps, Speakers, Monitors: $250/Day *Tech Required
- Powered Mixer w/ Speakers: $75/Day
- Boombox (Cassette/CD Player): $15/Day
- Digital Audio Recorder: $10/Day
- Microphone (Includes Stand): $15/Day
- Wireless Microphone System: $85/Day

### Computers

- Laptop Computer (Windows 7, Office 2007): $100/Day $400/Week
- Smartboard Interactive White Board (Barnes PC Lab Only): $80/Day
- Wireless Powerpoint Remote: $10/Day
- Flatbed Scanner: $20/Day

### Visual

- 7000 Lumen LCD Projector: $285/Day
  (Available in Armstrong Theatre, CAC: South Theatre, Main Space, and Screening Room)
- LCD Data Projector (To exceed 3000 lumens): $125/Day $480/Week
- 35mm Slide Projector: $25/Day $100/Week
- Overhead Projector: $25/Day $100/Week
- Document Camera: $75/Day
6’ to 8’ Tripod or Installed screen $10/Day
10’ Portable Screen / Large Installed Screen $25/Day
SmartCart (Data Projector, DVD/VHS Player, Speakers) $135/Day $540/Week
TV Cart System (26”-37” LCD TV, DVD/VHS player) $75/Day $200/Week
International VHS/DVD Combo Player $20/Day
Beta SP or Mini DV Deck $50/Day
Mini-DV Video Camera $25/Day
Video Switcher/Scaler $50/Day *Tech Required
Video Lighting Kit $40/Day
Film/Video Tripod $10/Day
Video Lighting Kit $40/Day
Theatrical Lighting Instruments $10/Day Each
Laser Pointer $10/Day

Notes
*Weekly rates cover 7 days of consecutive rental.
*Equipment installed in rooms will still be charged if utilized.
*Equipment is available for rental by conferences. Please make all arrangements well in advance through Conference Services.
*In the event that our inventory of current items is insufficient for demand, CCAVS will rent units from a local vendor and pass these costs on to the client.
*Skilled technicians are available to support your events at an additional cost. The current labor rate is $32/hr per person with a minimum charge of 2 hours for set-up and tear-down. These labor rates are on a per room/day basis.
*CCAVS is not responsible for tapes, discs or other media damaged or lost during use in college equipment or venues.
*For questions, please call Marco Chamorro, Lead AV Events Technician at 719-389-6382 or e-mail Marco.Chamorro@coloradocollege.edu.