Office of Sustainability Team Member Application

Office of Sustainability Team Members work directly with Office of Sustainability Interns in their positions. Together the Team Members and the Interns create a whole ‘Team.’ Team member positions are for first- and second-year students with a passion for sustainability and a desire to move into a paid internship in their junior and senior years. Intern positions to work amongst include:

- Greenhouse Gas Inventory
- Sustainability Data Collection (STARS®)
- Buildings and Grounds Projects (Incl. Waste and Water)
- Curriculum Development
- Communications and Media
- Residence Life and Eco-RA’s
- Local Food and Community Engagement

See next page for a description of what these teams do.

Office of Sustainability Team Members should be available to spend up to 5 hours per week working on advancing sustainability issues at CC AND should be available for weekly update meetings with interns and once-blockly meetings with the Campus Sustainability Council. Positions are unpaid, but could result in a paid internship in the future.

To apply, answer the following questions in an email addressed to: Ian.Johnson@ColoradoCollege.edu AND Gabriella.Palko@ColoradoCollege.edu by 5pm on Friday September 4th with Sustainability Job: <desired position> in the subject line.

From the areas outlined above, which area(s) are you interested in working in? Why?

What experience, if any, do you have in the area and/or sustainability-related issues?

What do you hope to gain by working with Office of Sustainability Interns this year?

If you could accomplish any ONE thing while you’re at CC, what would it be?
• **Greenhouse Gas Inventory**
The Office of Sustainability is responsible for the collection, organization, and calculation of the school’s emissions. We utilize the CarbonMAP program, (an online carbon calculator) to enter data, which assists in converting emissions sources into equivalent metric tons of carbon dioxide. The GHG team will be responsible for the collection and entry of this data.

• **State of Sustainability Data Collection**
The Office of Sustainability is responsible for the collection, organization, and entering of the multiple data points as they pertain to our sustainability efforts at Colorado College. After submitting this information to the STARS system, it is synthesized to produce the annual State of Sustainability report. The State of Sustainability Team will be responsible for the collection and entry of this data.

• **Buildings and Grounds Projects (Incl. Waste and Water)**
The buildings and grounds team coordinates with grounds managers and workers, Campus Energy Manager, Campus Planner, architects, Purchasing Manager, Campus Transportation Manager, and others to advance sustainability issues and planning in the OPERATIONS category of the State of Sustainability report. This also includes waste and water efforts.

• **Curriculum Development**
The Sustainability Curriculum Development Team works closely with the Sustainability Manager and the Dean’s Office to develop curricular and co-curricular programs and opportunities related to sustainability at Colorado College. These may include (but are not limited to): Developing faculty surveys, developing a definition for sustainability courses, assisting with sustainability course development, development of a sustainability designation for the College, faculty workshop development and coordination, and development of hybrid classes that merge field studies, outdoor education, and sustainability.

• **Communications and Media**
The Sustainability Communications and Media Team is the PR and media face of the Office of Sustainability. The Intern will work closely between the Office of Sustainability and the Colorado College Communications Office and will stay abreast of the latest sustainability-related efforts across campus and to effectively communicate those efforts to the CC community and beyond through press releases, dedicated articles, social media, print media, various listervs and blogs, amongst other channels. The Sustainability Communications and Media Team will also have primary responsibility for maintenance of the Office of Sustainability website.

• **Residence Life**
The Residence Life Team works closely with students and leadership in the residence halls and oversees the EcoRA program. This position is the biggest way to have an impact on daily life outside of the classroom at CC.

• **Local Food and Community Engagement**
The Local Food Liaison Team works as the main conduit between Office of Sustainability and the Collaborative for Community Engagement (CCE). This position also acts as the Student Representative for the Food Coalition, an on-campus coalition advised by the CCE.