FELLOWSHIP DESCRIPTION
This information will be made available to all fellowship applicants. Please type or paste responses directly into boxes below. Boxes will expand to fit.

Organization Name: Gill Foundation
Location (City/State): Denver, CO

[ ] Yearlong Fellowship (June 2015-May 2016)
[ ] Summer Fellowship (June-August 2015)

Title of PIFP Fellow: Programs Fellow

Primary Responsibilities of PIFP Fellow:
The fellow will generally work with our programs staff in conducting research, including media audits and collecting demographic info; monitoring social media discussion of our issues; and administrative support, including scheduling meetings and scribing, for our work in securing equal treatment for lesbian, gay, bisexual, and transgender individuals. One specific project that the fellow will engage in is school climate surveys, tools that provide an in-depth profile of a school’s demographics and particular strengths and needs. The fellow will reach out to all Colorado schools and/or districts to assess which schools implement a school climate survey, which surveys include an LGBT scale, and how schools respond to the data once collected and analyzed. The goal of this project is to encourage all schools to implement an inclusive school climate survey, to develop a plan as to how they will create a safe and welcoming environment, and to adopt supportive resources for their LGBT students and faculty.

How Fellow Will Contribute to Capacity-Building/Systemic Change:
The Gill Foundation works across the country to secure equal opportunity for all people regardless of sexual orientation or gender identity/expression. In this position the fellow will play an active role in supporting our efforts to promote equality nationwide.
Training & Networking Opportunities for Fellow:
The fellow will attend numerous webinars, grantees meetings, and fundraising events with program staff.

Supervision of PIFP Fellow:
Bobby Clark, VP of Programs and Communications; day-to-day supervision by Sara Santos, Program Associate, and Denay Patterson, Program Assistant

Qualifications Sought in Fellow:
The Programs Fellow will be committed to the mission of the foundation, which is to secure equal opportunity for all people regardless of sexual orientation or gender identity/expression. The fellow should have a strong interest in data collection, nondiscrimination, and safe schools. The fellow will embody the foundation’s core values (dynamic, innovative, strategic, pioneering, and inspiring). Organization, research experience, strong writing skills, and dedication are a must for this role.

Skills/Experience Sought in Fellow:

- Activism
- Advocacy
- Campaigning
- Children's issues
- x Civil rights/social justice
- Coalition work
- Community/political organizing
- Criminal justice
- Customer service
- x Data analysis
- Disabilities issues
- Diversity issues
- Domestic violence issues
- Economics
- x Editing
- Education
- Environmental issues
- Event Planning
- Film
- Finance/business
- Fundraising/development
- Government
- Healthcare/health sciences
- Human services
- Journalism/publications (print/online)
- Law
- Legislative process
- LGBTQ issues
- Lobbying
- Marketing/sales
- Performing/fine arts
- Policy:
  - Education
  - Environmental
  - Fiscal
  - Environmental
  - Legislative
  - Other: __________________________

Technology Skills Required:
- Excel
- Power Point
- Publisher
- Other: __________________________

Certifications Required:
- WFA
- WFR
- First Aid
- CPR
- Other: __________________________

Language Skills Required:
- Spanish
- Other: __________________________
About the Organization

Organization’s Website:  www.gillfoundation.org

Organization’s Mission and Goals (primary activities & projects):
“Working to secure equal opportunity for all people regardless of sexual orientation or gender expression”

Priorities:
Equal Treatment
Family Recognition
Safe Schools
A Prosperous Colorado

Number of Staff:  21

Organization’s Non-Discrimination Policy Statement:
The Gill Foundation is an equal opportunity employer. It is our policy to provide equal employment opportunity in full compliance with all federal, state, and local laws. The foundation’s policy applies to all terms, conditions and privileges of employment and provides equal employment opportunity regarding race, religion, color, sex, sexual orientation, gender expression, age, national origin, disability, height, weight, or military status and any other characteristic protected by federal, state, or local laws.

Is there anything else a fellow should know about the organization?
This is a fast-paced and dynamic organization. Prospective fellows should be flexible and able to multi-task.