Fellowship Description
This information will be made available to all fellowship applicants.
Please type or paste responses directly into boxes below. Boxes will expand to fit.

**Organization Name:** DSST: Public Schools

**Location (City/State):** Denver, Colorado

- **Yearlong Fellowship** (June 2015-May 2016)
- **Summer Fellowship** (June-August 2015)

---

**About the Fellowship**

**Title of PIFP Fellow:** Fellow

**Primary Responsibilities of PIFP Fellow:**

The yearlong fellow will help DSST build systems to replicate our original school in one new site; support the network’s communication, fundraising and public relations efforts including helping with maintaining the website, interfacing with external stakeholders, producing internal and external newsletters and writing articles that profile our staff, students. Fellow may also choose to teach an elective or support a student club.

**How Fellow Will Contribute to Capacity-Building/Systemic Change:**

With the fellow’s assistance, DSST will be able to establish and implement structures that will ensure future success at all our school sites. The Fellow has an opportunity to work closely with the Chief of Staff on dynamic and diverse projects, including student recruitment and marketing, internal communications, planning network wide events, and managing tours for a variety of stakeholders.

The Fellow also works on a variety of projects to support special projects in the Home Office, with the guidance of our Manager of Communications and Development. These projects may include creating publications and materials (for enrollment, marketing and an annual report), conducting monthly website audits, contributing to our advancement efforts with primary responsibility for our monthly newsletter sent to DSST stakeholders, and managing outreach efforts related to local and national visitors. In addition, the Fellow will work closely with the...
Director of Operations to support the efforts required to open our tenth school, DSST: College View High School, opening in the fall of 2015.

Training & Networking Opportunities for Fellow:

The PIFP fellow will take part in DSST’s new staff training and attend the Home Office Staff Retreat that takes place each year in September. There will be numerous networking opportunities, as the fellow will occasionally attend DSST board meetings, other fundraising events and meet policymakers in the education field.

Supervision of PIFP Fellow:

Jointly supervised by the Director of Operations and the Manager of Communications. Works closely with the Chief of Staff.

Qualifications Sought in Fellow:

**REQUIRED:**

We seek candidates who are interested in educational reform in America. Our fellow should be a motivated self-starter, who works with urgency and is capable of managing multiple projects at any given time. Additionally, our fellow should be highly organized, detail-oriented, and experienced with excel and power point. Candidate should write well, for a variety of audiences.

**PREFERRED:**

Experience with web-based applications; experience with copy editing.

**BENEFICIAL:**

Experience managing a website; experience with photography and/or videography.

Skills/Experience Sought in Fellow:

Activism  Finance/business  Politics
Advocacy  Fundraising/development  PR/communications
Campaigning  Government  Public speaking
Children’s issues  Healthcare/health sciences  Qualitative research
Civil rights/social justice  Human services  Quantitative research
Coalition work  Journalism/publications (print/online)  Reproductive rights/freedom
Community/political organizing  Law  Social science research/methodology
Criminal justice  Legislative process  Statistical analysis
About the Organization

Organization’s Website: Dsstpublicschools.org

Organization’s Mission and Goals (primary activities & projects):

Our Mission: DSST Public Schools transforms urban public education by eliminating educational inequity and preparing all students for success in college and the 21st century.

Our goal is to eliminate the educational achievement gap by providing students with an excellent education in Denver. We operate a series of 9 public schools from grades 6-12 throughout the Denver metro area.

Number of Staff: 365

Organization’s Non-Discrimination Policy Statement:

The Denver School of Science and Technology does not discriminate on the basis of race, color, national origin, sex, age, ancestry, disability, creed, religion, sexual orientation, or veteran status in admission and access to, and treatment and employment in, its educational programs and activities. Science & Tech takes action to increase ethnic, cultural, and gender diversity, and to provide equal opportunity to all students and employees.
Qualification for the position and institutional need shall be the sole bases for hiring employees, and the criteria for retaining employees shall be related to performance evaluation, assessment of institutional need, fiscal constraints, and/or the rational exercise of administrative prerogative. The school also makes reasonable, necessary accommodations for employees with disabilities.

All students shall have the same fundamental rights to equal respect, due process, and judgment of them based solely on factors demonstrably related to performance and expectations as students. All students share equally the obligations to perform their duties and exercise judgments of others in accordance with the basic standards of fairness, equity, and inquiry that should always guide education.

We will not tolerate any discrimination, and any such conduct is prohibited. The school also prohibits any form of discipline or retaliation for reporting incidents.

Is there anything else a fellow should know about the organization?

DSST Public Schools operates a network of tuition-free, open-enrollment STEM charter schools for grades 6-12. All DSST Public schools are part of the Denver Public Schools (DPS) district and students are admitted through DPS’ SchoolChoice program. The student population across the DSST network is 80 percent minority and 65 percent low income. DSST currently serves approximately 2,500 students at nine schools on six campuses: Conservatory Green, Byers, Cole, College View, Green Valley Ranch and Stapleton. DSST has been approved to open five additional schools by 2022. At full enrollment, DSST Public Schools will serve over 6,500 students, and will help double the number of four year college-ready DPS graduates. 2013 marked the sixth consecutive year the senior class has earned 100% acceptance to a four-year college. The continued success of the DSST network has gained local and national attention. DSST is proud to operate five of the top six schools in Denver (based upon the School Performance Framework) and the #1 middle school and the #1 high school in DPS for four years in a row; DSST was also named a Top Workplace in 2013 and 2014 by The Denver Post.